



West Bengal Health Recruitment Board

BENFISH TOWER, (1st, 2nd & 3rd Floor)

GN-31, Sector-V, Salt Lake, Kolkata - 700091

www.wbhrb.in, Phone : 2357-0085

Advertisement No.: R/LIB. /21/2022

Recruitment for Librarian

Online applications are invited from Indian Citizen for recruitment to the Post of Librarian under Health & Family Welfare Department, Government of West Bengal.

Only online registration & submission of Application will be allowed on the website (www.wbhrb.in) between **21.04.2022 to 05.05.2022 (Till 01:00 PM)**.

Appointments are temporary but likely to be permanent.

The relevant rules and necessary particulars are stated in the following paragraph:

A candidate should verify from the notified eligibility criteria to ascertain whether he/ she is eligible for submission of application. The condition prescribed cannot be relaxed. The recruitment will be made by selection, but where if a large number of applications are received, as a result of Advertisement, the Board may, for the purpose of short-listing, hold a preliminary examination.

Scale of Pay: A. For candidates having Essential Qualification of Bachelor's Degree in any discipline – Pay Band 3, Pay Band Scale Rs7,100/- - 37,600/-, Pay in the Band Rs 8,370/-, Grade Pay: Rs3,900/-, Basic Pay at entry point Rs 12,270/- of ROPA 09 (Level 10 of ROPA 19) & B. For candidates having Essential Qualification of Master's Degree in any Discipline – Pay Band 3, Pay Band Scale Rs7,100/- - 37,600/-, Pay in the Band Rs 8,650/-, Grade Pay: Rs4,100/-, Basic Pay at entry point Rs 12,750/- of ROPA 09 (Level 11 of ROPA 19) Total minimum emoluments: A. Rs 32,100/-+DA +HRA+MA & B. Rs 33,400/- + DA +HRA+MA Other allowances admissible as per Govt. Rules.

Anticipated Vacancies:

Name of the Post - Librarian		
Post	Librarian	Total
Gender	Male, Female	
Marital Status	ALL	
UR	5	5
UR (E.C.)	0	0
UR (Ex-Serviceman in Group-C Post)	0	0
UR (Ex-Serviceman in Group-D Post)	0	0
UR (Meritorious Sports Person)	0	0
SC	3	3
SC (E.C.)	0	0
SC (Ex-Serviceman in Group-C Post)	0	0
SC (Ex-Serviceman in Group-D Post)	0	0
ST	1	1
ST (E.C.)	0	0
ST (Ex-Serviceman in Group-D Post)	0	0
OBC	0	0
OBC-A	1	1
OBC Category-A (E.C.)	0	0
OBC Category-A (Ex-Serviceman in Group-D Post)	0	0
OBC-B	1	1

OBC Category-B (E.C.)	0	0
OBC Category-B (Ex-Serviceman in Group-D Post)	0	0
PWD	1	1
TOTAL	12	12

Qualification:

SI No.	Qualification	Type	Total Marks	Distribution Category	Segregation	Additional Attempt	Marks deduction per additional attempt
1	Diploma in Library Science from any Recognized University(all years' marksheets including supplementary marksheets to be attached)	Essential	50.00	Percent		Will not be evaluated	Not Applicable
2	Bachelor's Degree in any discipline from any Recognized University(all years' marksheets including supplementary marksheets to be attached)	Essential	25.00	Percent		Will not be evaluated	Not Applicable
3	Master's Degree in any discipline from any Recognized University(all years' marksheets including supplementary marksheets to be attached)	Essential	35.00	Percent		Will not be evaluated	Not Applicable

Essential: A) ESSENTIAL QUALIFICATION: i) Bachelor's Degree in any discipline with Diploma in Library Science from any Recognized University OR ii) Master's Degree in any discipline with Diploma in Library Science from any Recognized University B) MARKS CALCULATION : B.1. BACHELOR'S DEGREE IN ANY DISCIPLINE FROM A RECOGNIZED UNIVERSITY: i) Candidates are requested to upload all years' Mark Sheets including supplementary marksheets of Bachelor's degree in any discipline in the space provided for the same. ii) Marks obtained in the BACHELOR'S DEGREE should be filled in the space for "Marks Obtained"(all years) and grand total of full marks in respect of all total corresponding subjects/papers should be filled in the space for "Full Marks"(all years). OR B.2. MASTER'S DEGREE IN ANY DISCIPLINE FROM A RECOGNIZED UNIVERSITY: i) Candidates are requested to upload all years' Mark Sheets including supplementary marksheets of Master's degree in any discipline in the space provided for the same. ii) Marks obtained in the MASTER'S DEGREE should be filled in the space for "Marks Obtained"(all years) and grand total of full marks in respect of all total corresponding subjects/papers should be filled in the space for "Full Marks"(all years). C) DIPLOMA IN LIBRARY SCIENCE FROM ANY RECOGNIZED UNIVERSITY: i) All candidates must possess Diploma in Library Science from any recognized university; ii) All Candidates are requested to upload all Mark Sheets including supplementary marksheets of Diploma in Library Science from any recognized University in the space provided for the same. iii) Marks obtained in Diploma in Library Science from any recognized University should be filled in the space for "Marks Obtained" and grand total of full marks in respect of all total corresponding subjects/papers should be filled in the space for "Full Marks". iv) DIPLOMA IN LIBRARY SCIENCE FROM ANY RECOGNIZED UNIVERSITY is mandatory. D) In the column "Additional Attempt", candidates are requested to put "No" as no deduction of marks is there for additional attempt.

Age: Date of birth should be between 01-Jan-1983 and 01-Jan-2004 for all candidates; Maximum Relaxation is 5 Years

Fee & Age Relaxation:

Section	Relaxation Year	Fee Type	Part Fee
Unreserved	0 Years	Not Exempted	
Scheduled Caste	5 Years	Exempted	
Scheduled Tribe	5 Years	Exempted	
OBC-A	3 Years	Not Exempted	
OBC-B	3 Years	Not Exempted	
PWD	5 Years	Exempted	

Age: Maximum Relaxation is 05 Years. 18-39 years on the 1st day of January of the year of advertisement(01.01.2022) OR as per existing Govt. Rules. Provided that the upper age limit shall be relaxed for SC/ST/OBC candidates as per existing rules of the Government of West Bengal in force. Persons with Disabilities (Physically handicapped) [40% and above] must have a certificate from an appropriate Medical Board[vide West Bengal Persons with Disabilities(Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999] for whom fee exemption and age relaxation will be applicable.. The vacancy/vacancies reserved for Physically Handicapped candidates will be treated as unreserved in case of non availability of qualified Physically Handicapped candidates. For age proof, admit card or mark sheet of Class X or MP or equivalent or any Government ID Proof (which one contains the D.O.B. of the candidate) • NO AGE RELAXATION FOR BEING SC/ST/OBC/PWD CATEGORY SHALL BE ENTERTAINED FOR PREPARATION OF PANEL UNDER UR CATEGORY.

Fee: Candidates must submit the online application fee amounting Rs. 160/- (Rupees one hundred sixty) only through Banks participating in the GRPS (Govt. Receipt Portal System).

Money order, Cheque, Bank Draft, and Cash etc. shall not be accepted.

No application shall be considered unless accompanied by the requisite application fee excepting Candidates belonging to SC/ST category of West Bengal and persons with disabilities specified under Disabilities Rule, 1999 (certificates obtained before the Advertisement date) who do not require to pay any fee. Such exemption of fee is, however, not applicable to any OBC candidate.

No claim for refund of the fee shall be entertained nor shall it be held in reserved for any other examination.

In case, any of the statement made in the application subsequently found to be false within the knowledge of the candidates- his/her candidature shall be liable to be cancelled, and even if appointed to a post on the results of this examination his/her appointment shall be liable to be terminated. Willful suppression of any material fact shall also be similarly dealt with.

Candidates should take particular note that entries in their application submitted to the Board must be made correctly against all the items which shall be treated as final and **no alteration , addition or deletion in this regard shall be allowed after full submission of the application.** Application not duly filled in or found incomplete or defective in any respect or without fee shall be liable to rejection.

Candidates must fulfill the essential qualification at the time of submission of application. No degree or experience certificate issued after the last date of submission of application will be considered.

Particulars and Certificates required:

(a) A candidate claiming to be S.C./S.T./O.B.C. must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below [vide the west Bengal SCs and STs (Identification) Act, 1994 and SCs /STs Welfare Department order No. 261-TW/EC/MR-103/94 dated with B.C.W. Deptt. Order No.

6320-BCH/MR-84/10 dated 24.09.2010]:

- In the District, the Sub-Divisional Officer of the Sub-Division concerned, and
- In Kolkata, District Welfare Officer, Kolkata & ex-officio Jt. Director, Backward Classes Welfare Deptt., Govt. of West Bengal [No.2420-BCW/MR-61/2012 (Pt.) dated 12.07.13.

No claim for being a member of the SC, ST and OBC, or a Person with Disability shall be entertained after submission of the application

(b) Persons with Disabilities (physically handicapped) must have a certificate from an appropriate Medical Board [vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]

(c) The West Bengal Health Recruitment Board (WBHRB) may require such further proof or particulars from the candidates as it may consider necessary and may make enquiries regarding eligibility. Original Certificates relating to citizenship (by registration), age, qualifications, caste (SC/ST/BC), Physical disability shall have to be submitted when the WBHRB asks for them. If any candidate fails to furnish any certificate or any other relevant document or information relating to his/her candidature within the time specified by the Board, his/her claim for allotment may be passed over without further reference to him/her.

Persons with Disabilities (Physically handicapped) [40% and above] must have a certificate from an appropriate Medical Board [vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999] for whom fee exemption and age relaxation will be applicable.. The vacancy/vacancies reserved for Physically Handicapped candidates will be treated as unreserved in case of non availability of qualified Physically Handicapped candidates.

Submission of more than one application is strictly forbidden.

A candidate should note that his/her participation in the examination & interview process shall be deemed provisional subject to determination of his/her eligibility in all respects. If at any stage even after issuance of the letter of appointment a candidate is found in-eligible for admission to this Examination, his/her Candidature shall be cancelled without further reference to him/her.

Canvassing: Any attempt on the part of candidate to enlist support for his/her application shall disqualify him/her for appointment.

Applicants need to take print-out of the application form. Two copies have to be submitted at the time of the recruitment Process.

Note:- Candidates are advised in their own interest to apply using Online Application Form, much before the closing date and not to wait till the last date to avoid congestion on Web-Server on account of heavy load on website.

Marks Distribution:

Academic Marks	Experience Marks	Interview Marks	Written Marks
85.00	0.00	15.00	0.00

1. Candidate has to upload all the relevant documents (wherever applicable), preparing a single pdf file or take snap shots of all the relevant documents preparing a single image of jpeg/ png format with high resolution while applying in the website. Candidates are requested to upload the relevant documents in legible and readable format in the space provided for the same. If any document is uploaded in the space provided for the other one, the candidature may be rejected. 2. Scanning of original copy of all the relevant documents will be taken into consideration. 3. Candidate has to be careful that all the words/ marks in the uploaded documents shall be readable clearly, otherwise such uploaded documents will not be accepted and candidature may be rejected. 4. Short listing of candidates may be made before the Interview on the basis of academic scores OR written test (if

decided later)/both. The marks distribution pattern will be changed if written test is conducted for the above mentioned post. 5. Applications received after the scheduled date and time for submission of application will be rejected. 6. Address Proof: If Government ID Proof (i.e. Aadhaar Card/Voter Card/Driving License/Passport etc.) is not available, then candidates may submit any certificate issued by the revenue office/ municipality/BDO Office/Panchayat Office as their present address. 7. Photo: Recent colour front-facing passport size photograph with single color background(60% of the photograph must be covered by face) must be uploaded. 8. Signature: Full running signature in blue/black ball point pen on white blank sheet must be uploaded. No short signature/ initial will be entertained. 9. No higher qualification without essential qualification shall be entertained. 10. Candidates are requested to upload all the relevant documents /certificates with period/tenure ending on or before the last date of submission of application. 11. Edit Mode : Candidates after submitting documents online may edit any information and upload documents till the last date of online submission as per this Notice. Every time a candidate has to log in and go through all the steps till final submission. No step can be skipped. Editing in any step may be done and other steps may be kept unchanged using the "SAVE" button in all the steps. Edit Mode is activated for all the candidates even after final submission. 12. Clauses in the advertisements may be modified/added subsequently. In case of discrepancy, if any , decision of the Board will be final. 13. Marks obtained in written examination, if held, may be considered while preparing merit list. 14. Candidates are requested to follow the website of WBHRB regularly for further notice. 15. Candidates are requested to be careful while filling in the information and uploading the documents. As the entire process is software based, sending documents through email or hardcopies cannot be uploaded. Hence such request cannot be entertained. 16. Candidature of a candidate shall be rejected forthwith for any error in documents submitted/ information filled in by the concerned candidate.

Applications received after the scheduled date and time for submission of application will be rejected.

Date: 19-04-2022

Sd/-

Secretary & Controller of Examinations
West Bengal Health Recruitment Board